

**CAROLINA'S HOME MEDICAL EQUIPMENT, INC.**  
**Job Description**

Wound Care Nurse

Description of Responsibilities

The wound care nurse is responsible for delivering and instructing clinicians, patients, and caregivers on the use of the NPWT device (in home & skilled nursing settings) and assist the sales team with in-services regarding wound care.

Reporting Responsibilities

Senior Account Executive

Responsibilities

1. Deliver the NPWT device to the patient's home or skilled nursing facility (includes reviewing delivery documents, etc.).
2. Demonstrate and explain the use of NPWT device and/or supplies to the client.
3. Assist caregiver with wound care dressing changes, if necessary.
4. Assist sales team with presentations, in-services, and designing instructional material.
5. Knowledge of insurance criteria for NPWT coverage.
6. Basic knowledge of Brightree, i.e. entering patient notes.
7. Assist customer service with review of documentation for insurance coverage, as needed.
8. Maintain good relations with clients, caregivers and physicians.
9. Follow-up with patients within an appropriate time frame to assess how the patient is doing with the NPWT therapy.
10. Assist in resolving client equipment problems under emergency conditions, when appropriate.
11. Monitor patient usage.
12. Assist with maintaining proper inventory of levels of NPWT devices and supplies.
13. Train Purchasing/Logistics Manager & Patient Service/Warehouse Manager on operation and troubleshooting of the device.
14. Perform simple repairs on equipment, and/or troubleshooting.
15. Report equipment hazards and/or product incidents as required in accordance with company policy.
16. Participate in continuing education programs.
17. Maintain credentials for license/certification.
18. Other duties as assigned.

### Minimum Qualifications

1. Valid Driver's License.
2. RN or LPN with wound care experience.
3. Graduate of an accredited Wound Care Program preferred (CWOCN, WOCN, CWCN, or CWON).
4. Licensed by the State, if required.

### Physical Demands for the Job

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

1. The employee is regularly required to stand, walk, and sit, as well as talk and hear.
2. The employee is required to use hands to operate vehicles and office equipment.
3. The employee must occasionally lift and/or move up to 40 lbs.
4. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.